

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I071275</b>
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1. **TITLE:** Award of the Contract for the Management of Leisure Services
2. **SERVICE AREA:** Environment, Culture & Communities
3. **PURPOSE OF DECISION**
- To award the contract for the management of Leisure Services - Bracknell Leisure Centre, Coral Reef and Downshire Golf Complex.

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

**RESOLVED** that:

1. the contract for the management of Bracknell Leisure Centre, Coral Reef and Downshire Golf Complex be awarded to supplier C.
2. the contract with supplier C will begin on the 1<sup>st</sup> March 2018.

7. **REASON FOR DECISION**

The recommendations are based on a detailed evaluation of all tender bids by an experienced senior management team from Environment, Culture and Communities Department, alongside colleagues from the Procurement and Transformation teams.

The assessment process followed the structure identified within the procurement plan which was previously agreed by the Executive. As such there was a 60% weighting towards cost and 40% towards quality for both Lots 1 and 2. Tenderers had to detail how they would provide elements of the service matched with relevant evidence and also provided detailed method statements. Consequently, the recommendations provide the best combination of quality and cost from all tenders submitted.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The alternative option to outsource the management of the three Leisure sites is to retain them in house. Whilst the sites have been successfully managed in house the financial pressures the Authority is currently under would mean that significant cuts would have to be made to service provision and staff. This option was not acceptable to the Council.

9. **PRINCIPAL GROUPS CONSULTED:** Public  
Staff  
Members

10. **DOCUMENT CONSIDERED:** Report of the Director of Environment, Culture &

Communities

11. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
21 November 2017	28 November 2017